**Supporting the growth and development of the Mental Health Voluntary, Community, and Social Enterprise Sector in Sussex**

**Application Form for priority 2: Capacity building minority ethnic led organisations in Sussex by an established minority ethnic led infrastructure body**

Please note you may only apply under **one** funding priority. To apply under priority 1, please find the relevant application form on the Heads On website. Please make sure you have read the guidance notes before applying.

* Submit your application to GrantsHeadsOn@sussexpartnership.nhs.uk with a copy of your most up to date management accounts by **Noon 25 May.**
* Take note of word limits. Applications that go over the stated word limits will not be considered.
* Please ensure you use Arial 12pt font
* Please let us know if you require this form in an accessible format, or a different language.

|  |
| --- |
| **SECTION 1. INFORMATION ABOUT THE APPLICANT ORGANISATION** |
| **1.1 Organisation name** |  |
| **1.2 What's the legal status of your organisation and registration no?**  |  |
| **1.3 What is your registered address?** |  |
| **1.4 Primary contact name (for correspondence)** |  |
| **1.5 Primary contact job title**  |  |
| **1.6 Primary contact email address and telephone number**  |  |
| **1.7 What is your organisation's 21/22 annual income?**  | £Please also include a link to charity commission page  |

|  |
| --- |
| **SECTION 2. SUMMARY INFORMATION ABOUT THE PROJECT** |
| **2.1 Project title (25 words)** |
|  |
| **2.2 What is the timeline for project delivery?**  |
|  |
| **2.3 Where will your project be delivered?** Please be as specific as possible.  |
|  |
| **2.4 What is the estimated total cost of the project?**  |
| **£** |
| **2.5 How much funding are you requesting from the Sussex Health and Care Partnership Mental Health Collaborative?**  |
| **£** |
| **2.6 Project summary (300 words)** Provide a short summary outlining what this piece of work aims to achieve, what will be delivered, who will benefit, and what difference it will make.  |
|  |
| **Section 3: Details of your proposed activity** |
| **3.1 Tell us about your track record of infrastructure development work with minority ethnic led VCSE organisations.** How long have you been doing this work? What are the successes you've seen, what are the challenges? How do you reach your target audience? (300 words) |
|  |
| **3.2 Tell us about the approach you would take to working with minority ethnic led organisations in Sussex. (300 words)** |
|  |
|  |
| **3.3 What will be the impact of this project on the organisations that you support with this funding? What will be the impact of this work on your own organisation? (300 words)** |
|  |
| **3.4 How will you measure and evidence the impact of this project? (300 words)** |
|  |
| **Section 4: Learning and sustainability** |
| **4.1 How will you share the learning from this project? (300 words)**  |
|  |
| **4.2 From other work you have delivered in this area, how do you expect the work you propose within beneficiary organisations to be sustainable and continue beyond this investment? (300 words)** |
|  |
| **Section 5. Financial details** |
| **5.1 Please enter estimated project costs below. Please also provide a full budget breakdown in a separate excel spreadsheet.** |
|

|  |  |
| --- | --- |
| **Budget line**  | **Cost** |
| Project activities  |  |
| Capital, Equipment |  |
| Project management / staff costs  |  |
| Monitoring, evaluation, and lesson learning  |  |
|  |  |
| **Sub-total** |  |
| **VAT** |  |
| **Total** |  |

 |
| **5.2 Are you seeking or have you secured any funding for this project from other sources? If so, please provide further details (150 words)** |
|  |
| **SECTION 6: Anything else?** |
| **6.1 Please use this section to tell us anything else you think we should know, that isn't covered in the above questions (300 words)** |
|  |